Leisure Park Homeowners Association, Inc. Board of Directors Meeting September 11, 2023

1. Lee Ann Reid called the meeting to order at 1:03 PM.

2. Roll call:

Present: Lee Ann Reid, Ed Cannon, Joe Lyon, Janet Shull, Denise Hall, Aaron Pogue

Absent: Sam Logozzo

3. Approval of Minutes: Motion: Joe moved to approve the minutes from June 19, 2023 meeting.

Second: Janet

Vote: Unanimous

Motion Carried

4. Correspondence:

- a. Bev Henderson response to LP's letter regarding loose dogs in common area. Wait and see item.
- **b.** Rick Wilson Racoons. Denise: we have a contractor, but it is not the association's problem. The problem is on private property. Cost \$200 -\$300. Suggested sending him a letter to give him a reference to a professional trapper.

Motion: Janet moved to send reference letter.

Second: Ed

Vote: Unanimous

Motion Carried

- c. Al and Karen Holm 8690 N Indywood Drive complaint lawn looks terrible, water piping exposed. Make a request by letter to the land owner to mitigate. Denise will call to save the cost of a letter.
- 5. Current Financial Position: Janet Shull reported the reserve went down due to road maintenance, landscaping, arborvitaes. Currently there is less than \$100,000.00 in the reserve account. Ed is concerned that the P & L is out of balance. Denise: Some owners prepay HOA dues which go into the accounts receivable section which could be the cause of the perceived problem. Denise printed new sheets for update. Late dues payments caused some differences. We have \$104,000.00 all total in accounts.
- 6. Management report: Denise: everything is going good except there is one broken chair in clubhouse that may be repairable. Motion to put a note in newsletter looking for a volunteer to repair chair. If nobody volunteers, dispose of the chair.
 - Motion: Janet moved to put repair note in newsletter

Second: Ed

Vote: Unanimous

Motion Carried

The jacuzzi was drained and cleaned recently.

Six backflow valves have not been tested by homeowners.

12 yard violation letters were sent. One person (on Woodlawn with motor home) over fertilized and is working to fix the dead grass issue.

832 Woodlawn over watering has been taken care of.

The Parris family responded and said they would take care of overgrown lawn.

Bill Nickle was not maintaining the yard of the "gazebo family" because he was not getting paid, Bill did mow it, but more work needs to be done in the plant bed, which need to be sprayed.

No others have responded to the letters, but they have 60 days to respond. We should send a second letter after 45 days to remind them of the 60-day response time.

Drive-bys need to be done by a board member. Ed & Joe will do them.

- 7. Water System Report: Joe reported the chlorine pumps are not running consistently. The first ten days of September we have been under the recommended levels, averaging .168 chlorine levels. The chlorine mix is always the same. Denise: contact Bob Chandler for advice. Ed has asked Bob for replacement of pumps,
- 8. Social Club Report: Had a quick meeting, many people not in attendance. Janet donated three more book shelves.
- **9. ACC Report:** Joe reported we are up to date and Joe and Deb have updated the design of the tracking system.

Decker started painting house exterior without ACC approval. Neighbor complained. Decker needs a letter regarding getting ACC approval. Motion to have management send letter to Decker to submit a completed and signed ACC form.

Motion: Joe moved to send letter.

Second: Ed

Vote: Unanimous Motion Carried

10. Roads: Ed reported they are mostly done for year. Next year we will need to do crack fill and seal coating. The cost estimate is \$55,000. Everything was handled except clubhouse road and two parking areas. Long range planning will be \$40,000.00 annually.

11. Old Business:

- a. Progress mailbox repair working well. No action needed.
- b. Mammina family offered to purchase a mailbox for Linwood. Accept the offer if it is still on the table.

Motion: Janet moved to accept offer.

Second: Ed

Vote: Unanimous

Motion Carried

c. Sewer and water location mapping will cost \$300 - \$500.

Motion: Ed moved to do it on next year's budget.

Second: Joe

Vote: Unanimous

Motion Carried

- d. Need to install metal rods at water shut off valves for each house. Ask, in the newsletter that homeowners must install. LP to provide rebar.
- e. Two new pumps are needed for the pond. Estimated cost is \$3,829.00. Two pumps of different sizes were proposed; a larger size pump is recommended. Move to next year's budget.

Motion: Janet moved to purchase pumps next year.

Second: Ed

Vote: Unanimous Motion carried

- f. Status of backflow letter feedback. No change
- g. Status of yard letters feedback. Covered earlier.

h. Update on landscape committee for entrance and exits. Motion to have a special meeting to discuss so Sam can give us updates.

Motion: Joe moved to schedule a special meeting.

Second: Janet

Vote: Unanimous

Motion carried.

i. Grass planted in arbs tear outs at Honeysuckle/Ramsey. No decision about planting grass, to be done in this meeting, To be handled at special meeting.

Motion: Joe moved to handle at a special meeting.

Second: Janet

Vote: Unanimous

Motion carried

j. QuickBooks: Denise: we use QuickBooks to maintain balance sheets. Used for tax returns. No new loans are needed. All bills are paid on the tenth of each month. Also, used to adjust for LP residents' fees & late fees etc. All accounts balanced.

Motion: Janet moved to not change the system.

Second: Ed

Vote Unanimous

Motion carried

- k. Arbs at the Honeysuckle entrance were shaved back as per Geary Rise' request. Jami has handled.
- I. Reed Road fence vandalism: the Sheriff said we own our side and the owner on the Reed Rd side is responsible for remediating the vandalism since it is not the responsibility of LP.
- m. Clubhouse cleaning: sub vs employee. Put off for another year. No action needed.
- n. Roundabout update: We had a meeting with city. We did not sign the access agreement, although we support the project.

12. New Business:

- a. Annual minutes are on the website as a draft. Minutes may be published before they are finalized.
- b. Decker & Vozza house painting. Already discussed.
- c. Reservoir cleaning last done 9/21/15 cost \$1,300.00. New cleaning tabled until our budget meeting.
- d. Budget workshop date. Last year it was in November.
- e. 2024 budget committee date: this year date November 15 at 1:00 PM.

Motion: Janet moved to schedule this meeting.

Second: Ed.

Vote Unanimous

Motion carried

13. Other Business:

a. Anti-icing service prices increased by \$0.10. Sanding increased by \$1.45. Snow plowing increased \$10.00 hourly. We will not be sanding again.

Motion: Ed moved to accept the increases.

Second: Joe

Vote: Unanimous

Motion carried

b. Denise's father's home has sold. New owners have rights to move fence to legal boundary, but fence to remain as it exists. Owners of land used in common area request that LP insurance cover them for a minimum of \$1,000,000.00 in the event of liability from injury. We cannot do

- this through our insurance in the common area. They can relocate the fence if they want to or donate the land to LP. Denise to contact the city for clarification.
- c. Meeting date changes: December 18, 2023 at 1:00, and March 18, 2024 at 1:00.
- d. An owner's dog was poisoned and was reported to Joe Lyon. There is nothing we can do about it. We suggest she report it to the police.

14. Adjourn Meeting: The meeting was adjourned at 3:38 PM.

Lee Ann Reid. President

Date

Joe Lyon, Board Member